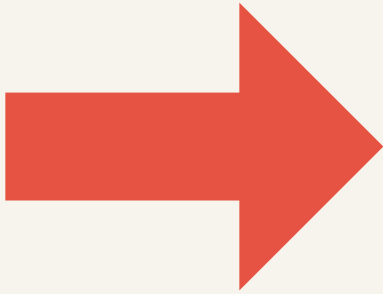
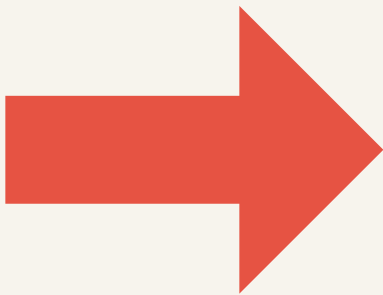


# Family Child Care Home Reimbursement



## What Costs Are Covered?

- Licensing Application Fee
- Fingerprinting/Background Check Fees
- CPR & First Aid Course
- Pre-Licensing Course
- Medication Administration Course
- Fire Extinguisher Purchase



## What's Needed for Reimbursement?

### Proof of Purchase

- An itemized invoice/receipt which includes:
  - Name of vendor
  - Date
  - What was purchased/paid for
  - How it was paid (card, account, cash)

### Proof of Payment

- If the invoice provides the last four digits of the card number, then a photo of the card used showing the cardholder's name and the last four digits is needed (the rest of the numbers should be covered or blurred out)
- If the invoice does not provide the last four digits of the card number ( or a different form of payment was used) then a bank or credit card statement showing the purchase and the cardholder's name is needed

Contact our ECE Workforce Coordinator for more information  
Chelsea Denny [cdenny@ecclc.org](mailto:cdenny@ecclc.org) 970-377-3388 ext. 221