

ECCLC Professional Development Program
Scholarship Program- Frequently Asked Questions (FAQ)

<p>Who is eligible for a scholarship?</p>	<p><i>The scholarship applicant must:</i></p> <ul style="list-style-type: none"> • Work in an ECE program in Larimer County • Be taking ECE classes or classed towards a certificate or degree in ECE • Be registered in the Professional Development Information System (PDIS) • Email is the PRIMARY form of communication, therefore, all applicants must have a working email address
<p>What do I need to do before I apply for a scholarship?</p>	<p>Apply for admission and enroll at the college or university you plan to attend. You must have a student ID before applying for a scholarship.</p> <p>Think about your professional goal and why you are taking classes, how long this goal would take to complete and which class(es) you need to take to attain your goals.</p>
<p>How do I apply for a scholarship?</p>	<p>Fill out the scholarship application, sign the statement of understanding and the consent/release statement, and complete the professional development plan. Please complete all fields and pages of the application. <i>Incomplete applications will not be accepted.</i></p> <p>Submit the application via email, mail or fax by the deadline indicated in the program guidelines.</p>
<p>Do I need to register for classes before I submit my application?</p>	<p>You must send your intended class schedule to the PD Coordinator prior to the application deadline each semester. However, you do <u>not</u> need to be registered for classes first.</p> <p>*If you are not registered for your classes before the school gets your scholarship award, your school may not be able to apply it to your account (meaning you won't be able to see your scholarship on your student account). You will need to contact the cashier's or financial aid office at your school to have the scholarship applied to your account balance once you register for classes.</p>
<p>Do I need to complete a FAFSA, TEACH, and COF application?</p>	<p>Scholarship applicants are required to apply for all additional forms of financial assistance, when applicable. Eligibility is not determined based on the applicant's financial need.</p>
<p>What does the scholarship pay for?</p>	<p>ECCLC scholarships cover ONLY tuition, fees, and/or books.</p>
<p>How will I know I have received a scholarship?</p>	<p>ECCLC awards scholarships on a semester by semester basis, based on available funding. You will receive a letter with your scholarship award by the award date on the program guidelines; an award letter will also be sent to your school.</p>
<p>How much will my scholarship be?</p>	<p>Scholarship awards are based on available funding and the number of applicants. Scholarship amounts are based on the number of credits you are taking and whether the classes are on campus or online and are dependent on program eligibility and priorities as outlined in the Guidelines & Procedures document. Scholarships typically range from \$300-\$900 per semester.</p>
<p>What do I do after I receive a scholarship from the ECCLC?</p>	<p>Read your award letter carefully and complete any actions required of you.</p> <p>Register for your class (if not already registered).</p>

What happens if I decide not to use my scholarship after I receive an award?	In the event you choose not to use your scholarship, you must inform the ECCLC of your decision as soon as possible so that scholarship funds can be reallocated. If you choose to not register for classes or drop the course and the ECCLC is not notified, you may be ineligible for future scholarships.
Can I switch classes once I have received a scholarship?	Yes. However, you must taking a comparable ECE course to what you indicated when you applied, or another course needed for your certificate/degree. Any changes in class schedules should be communicated to the PD Coordinator.
How is my scholarship paid?	ECCLC will send a scholarship award letter directly to your school. Your school will invoice us for your scholarship and we will pay your school directly. In the event you are required to pay for your class up front, your scholarship can be paid directly to you upon successful completion of the course. Anything balance due on your student account not covered by the ECCLC scholarship is your responsibility to pay. <i>Please pay close attention to the payment deadlines for your school; students who have not paid their balances may be dropped from classes.</i>
Can I use this scholarship to pay for past ECE classes?	No, this scholarship opportunity is only for those who are currently enrolled in an ECE course.
Do I need to re-apply for a scholarship each semester?	You do NOT need to fill out a whole new application each semester. New applications are required when information on the application changes like contact information or employer, or your professional goals change. <i>For example, if you originally were taking classes for a Directors certificate but now are continuing your education for an associate's degree, we'd require a new PD plan from you.</i> You DO need to contact the ECCLC (via email) prior to the application deadline for each semester to let us know you will be taking classes again, that you are in need of a scholarship, and indicate which class(es) you'll be taking.
I need help filling out my professional development plan, what do I do?	You can use the Professional Development planning tools in the PDIS, ask your advisor for help in developing a plan, or contact the ECCLC for help with your plan. If you have an existing PD plan in the PDIS or with your employer, you may submit a copy of that in place of filling this one out.
What happens if I do not follow the requirements that ECCLC has set for receiving a scholarship?	These requirements are in place to ensure that the money for scholarships is spent responsibly. If you do not follow the scholarship requirements you risk not being eligible for future scholarships.
What if I don't pass my class with a grade of "C" or better?	If you receive a "D" on your course, you will be ineligible for future scholarships until you've paid for one semester of courses on your own and passed those classes with a "C" or better. If you fail a class or drop a class(es) after the add/drop date at the school, thus receiving an incomplete or "W" grade, the student is responsible for reimbursing the Early Childhood Council of Larimer County the scholarship amount paid.
Who do I contact if I have questions about my scholarship or application?	Contact Professional Development Coordinator, Lauren Powers at 970-377-3388 ext 202 or lpowers@ecclc.org .